

VOLUNTEER ASSISTANCE**QUALIFICATIONS**

1. At the District's discretion, a records check may be made to confirm the volunteer's qualifications.
2. The District may require that the volunteer annually submit evidence that they are free from active tuberculosis.
3. The District may require that the volunteer agree to be fingerprinted at the volunteer's expense. Volunteers whose assignments will possibly include time alone with students (e.g. Robotics Club, volunteer coach, after-school clubs) must submit to and clear the California Department of Justice fingerprint process before starting the volunteer assignment.
4. The District may require the volunteer to be interviewed by a District committee.
5. The District may require the volunteer to participate in district/county training programs as appropriate.

DUTIES

Volunteers who work with students shall be under the supervision of certificated employees. Volunteers with counseling expertise shall serve students only under the district supervision of certificated counselors and/or teachers.

All volunteer projects shall have approximate start and completion dates and must be approved by the principal in advance.

The Superintendent or designee shall ensure that parent volunteer activities comply with applicable laws, policies and procedures and will provide on-site assistance and supervision for such activities as may be deemed appropriate.